

WILSON COUNTY EMERGENCY SERVICES DISTRICT NO. 2 MINUTES OF REGULAR MEETING

Minutes #	Date	Start Time – Adjourn Time	Location
<u>RM11-04</u>	SEPT. 22 2011	1900 hrs - 201 hrs.	OAK HILLS COMMUNITY CHURCH, 90 EAGLE CREEK RANCH BLVD, FLORESVILLE, TX 78114-9275

MEETING CALLED BY		THE BOARD OF COMMISSIONERS, WILSON COUNTY ESD #2			
TYPE OF MEETING		Regular Meeting			
Board of Commissioners		Present	Absent	Participants	Subject Matter
PRESIDENT	Mr. Keith W. Wildes	X		Louis Rosenberg	ESD#2 Attorney
VICE PRESIDENT	Ms. Sarah Gella	X			
SECRETARY	Mr. Greg Burkett	X			
TREASURER	Mr. William Kenney	X			
ASST TREASURER	Mr. Robert Gadd	X			

Agenda Topics

1. CALL TO ORDER AND ESTABLISH QUORUM MR. KEITH WILDES

DISCUSSION	Hours called to order
Keith called the meeting to order	
CONCLUSIONS	

2. PLEDGE OF ALLEGIANCE MR KEITH WILDES
3. CITIZENS COMMENTS MR. KEITH WILDES

DISCUSSION	Discussions are limited to <3 mins. per speaker
No citizens to be heard where present to speak	
CONCLUSIONS	

WILSON COUNTY EMERGENCY SERVICES DISTRICT NO. 2

MINUTES OF REGULAR MEETING

4. READING AND APPROVAL OF THE MINUTES

MR. KEITH WILDES

DISCUSSION		
	Comm. Kenney made motion to approve the minutes as presented – 2 nd by Comm. Gadd – 5-0 in favor	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

5. DISCUSSION AND POSSIBLE ACTION ON ESTABLISHMENT OF TAX RATE

MR. WILLIAM KINNEY

DISCUSSION		
	Comm. Wildes – read the truth in taxation document from the State of Texas – public hearing was held – and posted the tax rate at .10 per 100.00 per value. Discussion is based on the idea to keep taxes as low as possible and issues related to having a new start up new ESD district.	
CONCLUSIONS		
	Comm. – Gella made motion to accept the tax rate at .10 cents per 100.00 dollar valuation – 2 nd by Comm. Kenney – vote 5-0 in favor	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

6. DISCUSSION AND POSSIBLE ACTION ON THE METHOD OF CONTRACTING AND EXECUTING FUNDS

MR. KEITH WILDES

DISCUSSION		
	How will execute our services or in writing to firm it up –Comm. Gella – made motion set up a fixed rate contract – 2 nd by Comm. Gadd-	
	Discussion – fixed rate is to operate their services based on a firm price and provide the value and level of services provided. The contract normally requires performance standards – (hybrid of parts and materials on the firm fixed price) – issues outside the normal operating standard conditions. Reimbursement issue time and material is not where the board is wanting to move forward and issues with the T & M. penalties will be built in to protect the district and services provided – EMS – collections they receive form the insurance they can use the re-imburements to provide for their services needed to maintain the equipment – Louis stressed that with the firm fixed price – issue is the income taxes that would need to be paid by the service provider. We can provide for the insurance GL they would have to control the workers compensation and any IRS issues will be the service provider concerns. Soul source or put out to the public to bid – statutory rate is \$ 50,000.00 for bids.	
	Discussion to separate the fire and EMS as being separate.	
CONCLUSIONS	Comm. Gella- called to question – should board go with firm fixed rate method of contract – 5-0 vote Comm. Gella – made motion to go with open as opposed to soul source – 2 nd by Comm. Burkett – Competitive as opposed to soul source bid – call to question – Vote 5-0. Comm.Gella – motion to go with one contract as opposed to two – Comm. Gadd 2 nd motion – open for discussion – Comm. Kenney question to write one for the other RFP – and issues with not knowing who	

WILSON COUNTY EMERGENCY SERVICES DISTRICT NO. 2 MINUTES OF REGULAR MEETING

will be providing a quote. Louis recommended to have one contract instead of the two contracts –you can take an either or for the proposal. Louis – General request for proposal – mixed medical or joint venture – fair to spend out of the 180K – round figure 120K worth of services – what we are looking at for services – multiple services and let them tell you what they can do and equipment – issues etc. Call to question – Comm. Gella – both functions – and either or / from one or more providers and they specify what they can provide there – estimated figure would be 120K or 10K month. Proposals to be by a specific date for a meeting – set up a dead line to receive the packages by October 28th due packages – Have it received by this date and place – for review at the following meeting. Call to question Comm. Gella – Vote 5-0 all in favor

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

7. DISCUSSION AND ACTION ON FY12 BUDGET

MR. WILLIAM KENNEY

DISCUSSION		
No discussion related to any specifics about the proposed budget.		
CONCLUSIONS		
Comm. Gella made motion to accept the budget as presented – Comm. Gadd – 2 nd the motion – vote 5-0 in favor		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

8. ADJORNMENT

MR. KEITH WILDES

DISCUSSION		
Comm. Gella made motion to adjorn the meeting – Comm. Gadd 2 nd motion		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

Public Attendees	
Jacqueline Konives	Tommy Mowles