

WILSON COUNTY EMERGENCY SERVICES DISTRICT NO. 2 MINUTES OF REGULAR MEETING

M i n u t e s #	Date	Start Time – Adjourn Time	Location
	JULY 7, 2011	1800 hrs. - _2015_	OAK HILLS COMMUNITY CHURCH, 90 EAGLE CREEK RANCH BLVD, FLORESVILLE, TX 78114-9275

MEETING CALLED BY	THE BOARD OF COMMISSIONERS, WILSON COUNTY ESD #2				
TYPE OF MEETING	Regular Meeting				
	Board of Commissioners	Present	Absent	Participants	Subject Matter
PRESIDENT	Mr. Keith W. Wildes	x		Louis Rosenberg	WCESD#2 Attorney
VICE PRESIDENT	Ms. Sarah Gella	x		Paul Schlogel	President ECVFD
SECRETARY	Mr. Greg Burkett	x			
TREASURER	Mr. William Kenney	x			
ASST TREASURER	Mr. Robert Gadd		x		

Agenda Topics

¹ CALL TO ORDER AND ESTABLISH QUORUM MR. KEITH WILDES

DISCUSSION	Meeting called to order Comm. Wildes
CONCLUSIONS	

² READING AND APPROVAL OF PREVIOUS MINUTES MR KEITH WILDES

DISCUSSION	Comm. Gella Motioned to approve the minutes from March 16 th meeting with noted changes – Comm. Kenney 2 nd motion – 4-0 all approved –
CONCLUSIONS	

WILSON COUNTY EMERGENCY SERVICES DISTRICT NO. 2

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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

3 PUBLIC COMMENTS

MR. KEITH WILDES

DISCUSSION	Discussions are limited to <3 mins. per speaker
Comm. Wildes – opened to floor for any public comments – Paul made two comments – (1) Concern – That WCESD #2 would deduct from there funds in the amount that the county provides to them (2) Concern related to who owns what equipment	
CONCLUSIONS	Comm. Wildes instructed Paul that we could not address or answer his questions due to the open meetings act and his comments your addressed as a question and not part of the formal agenda – He was instructed that if they wanted us to address these issue he would have to request these items formally in the agenda

4 TREASURES REPORT

MR. BILL KENNEY

DISCUSSION	Comm. Kenney presented the board with a list of accounts payable requests – Items presented are part of the interim budget – Comm. Gella made motion to approve the list provided for payment – Comm. Burkett 2 nd – Vote 4-0 all in favor	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

5 DICUSS AND POSSIBLE ACTION ON THE PURCHASE OF SUPPLIES, EQUIPMENT, SERVICES

MR. WILLIAM KENNEY

DISCUSSION	Comm. Kenney reviewed a list of items purchased from Office Depot – these items were approved for purchase in interim budget. Discussion continued with items b-f on the agenda – it was recommended by council to include all of the items as a single discussion and approval – each individual item was discussed and any issues or concerned addressed
Comm. Gella made motion to approve as presented – Comm. Kenney 2 nd motion – Vote 4-0 all in favor	
Item C – Printers – Comm. Gella motion to purchase 2 printers – 2 nd by Comm. Kenney – 4-0 all favor	
Item D – Telecommunications – Discuss the purchase of (3) MIFI units – Comm. Gella made motion 2 nd by Comm. Kenney	
Item E – Discuss membership to be in name of President of WCESD #2 – one membership packet for the service district – Motion made by Comm. Burkett – 2 nd by Comm. Kenney – 4-0 all in favor	
Item F – Discussion commissioners attending the SAFE-D conference in San Antonio Sept. 29 – Oct. 2 nd – Motion was made to register WCESD#2 as attending the conference with all commissioners making every effort to attend if possible – Comm. Burkett 2 nd motion – Vote 4-0 all in favor	
CONCLUSIONS	

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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
During this discussion we had a brief recesses – meeting had to be moved into another room due to conflict with another party. At 1825 hours. Comm. Gella motioned to recess the meeting – Comm. 2 nd motion – At 1835 hrs. the meeting was reconvened with a motion by Comm. Gella and 2 nd by Comm. Kenney – All in favor 4-0		

6 STATUS OF WILSON COUNTY APPRAISAL DISTRICT

MR. WILLIAM KENNEY

DISCUSSION	Comm. Kenney reviewed the appraisal districts census of properties and expected tax revenue for WCESD#2 – Estimated tax revenue for 2012 - \$ 351,000.00 +/- - based on estimates	
	No motion related to this agenda item	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Comm. Kenney would attend the appraisal districts budget meeting & public hearing –	Comm. Kenney	

7 REVIEW PROPOSED POLICIES

MR. KEITH WILDES

DISCUSSION	Lou Rosenberg – presented the board with a policies manual for the board to review – the board was provided thumb drives with the policies manual – Comm. Gella requested that Lou briefly review some of high points of interest in the manual	
	A motion was made to accept the Policies & Procedures manual draft as presented and further review and discussion – Motion was made by Comm. Gella & 2 nd by Comm. Burkett – 4-0 all in favor	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Each commissioner to take time to review the manual for discussion and later adoption as presented.		

8 ADJORN MEETING

MR. KEITH WILDES

DISCUSSION		
	Comm. Gella made motion to adjourn the meeting – Comm. Kenney – 2 nd motion – vote 4-0 in favor	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

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Public Attendees	