

# WILSON COUNTY EMERGENCY SERVICES DISTRICT NO. 2 MINUTES OF REGULAR MEETING

<b>M i n u t e s #</b>	<b>Date</b>	<b>Start Time – Adjourn Time</b>	<b>Location</b>
	JULY 7, 2011	1800 hrs. - _2015_	OAK HILLS COMMUNITY CHURCH, 90 EAGLE CREEK RANCH BLVD, FLORESVILLE, TX 78114-9275

<b>MEETING CALLED BY</b>	THE BOARD OF COMMISSIONERS, WILSON COUNTY ESD #2				
<b>TYPE OF MEETING</b>	Regular Meeting				
	<b>Board of Commissioners</b>	<b>Present</b>	<b>Absent</b>	<b>Participants</b>	<b>Subject Matter</b>
<b>PRESIDENT</b>	Mr. Keith W. Wildes	x		Louis Rosenberg	WCESD#2 Attorney
<b>VICE PRESIDENT</b>	Ms. Sarah Gella	x		Paul Schlogel	President ECVFD
<b>SECRETARY</b>	Mr. Greg Burkett	x			
<b>TREASURER</b>	Mr. William Kenney	x			
<b>ASST TREASURER</b>	Mr. Robert Gadd		x		

## Agenda Topics

<sup>1</sup> CALL TO ORDER AND ESTABLISH QUORUM MR. KEITH WILDES

<b>DISCUSSION</b>	Meeting called to order Comm. Wildes
<b>CONCLUSIONS</b>	

<sup>2</sup> READING AND APPROVAL OF PREVIOUS MINUTES MR KEITH WILDES

<b>DISCUSSION</b>	Comm. Gella Motioned to approve the minutes from March 16 <sup>th</sup> meeting with noted changes – Comm. Kenney 2 <sup>nd</sup> motion – 4-0 all approved –
<b>CONCLUSIONS</b>	

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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**3 PUBLIC COMMENTS**

MR. KEITH WILDES

<b>DISCUSSION</b>	Discussions are limited to <3 mins. per speaker
Comm. Wildes – opened to floor for any public comments – Paul made two comments – (1) Concern – That WCESD #2 would deduct from there funds in the amount that the county provides to them (2) Concern related to who owns what equipment	
<b>CONCLUSIONS</b>	Comm. Wildes instructed Paul that we could not address or answer his questions due to the open meetings act and his comments your addressed as a question and not part of the formal agenda – He was instructed that if they wanted us to address these issue he would have to request these items formally in the agenda

**4 TREASURES REPORT**

MR. BILL KENNEY

<b>DISCUSSION</b>	Comm. Kenney presented the board with a list of accounts payable requests – Items presented are part of the interim budget – Comm. Gella made motion to approve the list provided for payment – Comm. Burkett 2 <sup>nd</sup> – Vote 4-0 all in favor	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**5 DICUSS AND POSSIBLE ACTION ON THE PURCHASE OF SUPPLIES, EQUIPMENT, SERVICES**

MR. WILLIAM KENNEY

<b>DISCUSSION</b>	Comm. Kenney reviewed a list of items purchased from Office Depot – these items were approved for purchase in interim budget. Discussion continued with items b-f on the agenda – it was recommended by council to include all of the items as a single discussion and approval – each individual item was discussed and any issues or concerned addressed
Comm. Gella made motion to approve as presented – Comm. Kenney 2 <sup>nd</sup> motion – Vote 4-0 all in favor	
Item C – Printers – Comm. Gella motion to purchase 2 printers – 2 <sup>nd</sup> by Comm. Kenney – 4-0 all favor	
Item D – Telecommunications – Discuss the purchase of (3) MIFI units – Comm. Gella made motion 2 <sup>nd</sup> by Comm. Kenney	
Item E – Discuss membership to be in name of President of WCESD #2 – one membership packet for the service district – Motion made by Comm. Burkett – 2 <sup>nd</sup> by Comm. Kenney – 4-0 all in favor	
Item F – Discussion commissioners attending the SAFE-D conference in San Antonio Sept. 29 – Oct. 2 <sup>nd</sup> – Motion was made to register WCESD#2 as attending the conference with all commissioners making every effort to attend if possible – Comm. Burkett 2 <sup>nd</sup> motion – Vote 4-0 all in favor	
<b>CONCLUSIONS</b>	

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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
During this discussion we had a brief recesses – meeting had to be moved into another room due to conflict with another party. At 1825 hours. Comm. Gella motioned to recess the meeting – Comm. 2 <sup>nd</sup> motion – At 1835 hrs. the meeting was reconvened with a motion by Comm. Gella and 2 <sup>nd</sup> by Comm. Kenney – All in favor 4-0		

**6 STATUS OF WILSON COUNTY APPRAISAL DISTRICT**

MR. WILLIAM KENNEY

<b>DISCUSSION</b>	Comm. Kenney reviewed the appraisal districts census of properties and expected tax revenue for WCESD#2 – Estimated tax revenue for 2012 - \$ 351,000.00 +/- - based on estimates	
	No motion related to this agenda item	
<b>CONCLUSIONS</b>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Comm. Kenney would attend the appraisal districts budget meeting & public hearing –	Comm. Kenney	

**7 REVIEW PROPOSED POLICIES**

MR. KEITH WILDES

<b>DISCUSSION</b>	Lou Rosenberg – presented the board with a policies manual for the board to review – the board was provided thumb drives with the policies manual – Comm. Gella requested that Lou briefly review some of high points of interest in the manual	
	A motion was made to accept the Policies & Procedures manual draft as presented and further review and discussion – Motion was made by Comm. Gella & 2 <sup>nd</sup> by Comm. Burkett – 4-0 all in favor	
<b>CONCLUSIONS</b>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Each commissioner to take time to review the manual for discussion and later adoption as presented.		

**8 ADJORN MEETING**

MR. KEITH WILDES

<b>DISCUSSION</b>	Comm. Gella made motion to adjourn the meeting – Comm. Kenney – 2 <sup>nd</sup> motion – vote 4-0 in favor	
<b>CONCLUSIONS</b>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

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Public Attendees	